
Park

Commission

Tajalli Hodge, Chair
Dave Streeter, Vice Chair
Brad Hine, Treasurer
Jeff Neel, Secretary



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Commissioners:
Edward Burnett
Darrell Kirby
Star Smith

Park Commission

YPSILANTI TOWNSHIP PARK COMMISSION

REGULAR MEETING

Date: Monday, September 11, 2023

Time: 6:30 P.M.

LOCATION

1st board room
Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

Chairperson
Tajalli Hodge
Vice Chairperson
David Streeter
Treasurer
Brad Hine
Secretary
Jeff Neel



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REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 11, 2023
6:30 P.M.

- I. Call to Order**
- II. Roll Call**
- III. Determination of Quorum**
- IV. Approval of Agenda**
- V. Approval of Minutes from the August 7, 2023 regular meeting**
- VI. Citizens Participation**
- VII. Reports**
 - A. Staff Reports**
 - B. Commissioner Reports**
- VIII. Unfinished Business**
- IX. New Business**
- X. Announcements**
- XI. Recommendations to the Township Board**
- XII. Adjournment**

**CHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
APPROVED MINUTES OF THE JULY 10, 2023 REGULAR MEETING**

Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>

I. Call to Order

Commission Hodge called the meeting to order at 6:43 p.m. at the Ypsilanti Township Civic Center.

II. Roll Call

Commissioners Present: Jeff Neel, Tajalli Hodge, Darrell Kirby, Brad Hine

Commissioners Not Present: Starr Smith, David Streeter, Ed Burnett

Staff Present: John Hines, Robin Castle-Hine

III. Determination of Quorum

Quorum present.

IV. Approval of Agenda

Motion to approve agenda made by Neel

Seconded by Kirby

Motion Carried Unanimously

V. Approval of Minutes –Approval of June 5, 2023 Special Meeting

Motion to approve minutes made by Kirby

Seconded by Hine

Motion Carried Unanimously

VI. Approval of Minutes –Approval of June 5, 2023 Regular Meeting

Motion to approve minutes made by Hine

Seconded by Neel

Motion Carried Unanimously

VII. Citizens Participation

Michael Tubbs, Roland Touson representing Elite Quality Plus LLC. Would like to use Ford Lake Park for youth/community “field day”. Saturday Aug. 12, noon till 9 pm. Darrell Kirby asked about security; in discussions with Washtenaw Sheriffs and have volunteers. Brad Hine asked about hours since park closes at 9 pm; promised to close by 8 pm and will have area policed/cleaned by 9 pm. Tajalli Hodge asked about tents/booths: Backpacks will be given to children. DJ needs tent for equipment; power source at pavilion. Also looking to find a few vendors. Food will be supplied for free; will have permits from county. Hodge also asked about experience; have done several in the past. How many volunteers? 15 – 20 to help run events. Kirby asked about advertising; using social media and word of mouth. If able to get funding, will look for new venues. Hodge asked about types of music: family oriented.

Parks Board supports and John Hines will work with group on details.

Justin Hodge, Washtenaw County Commissioners. State has awarded \$15 M grant for purchasing 26.9 acres in Superior/Was build a community center. Plan to break news by end of year.

VIII. Reports

A. Staff Reports

Robin Castle-Hine, Quality Assurance Specialist

1. Fully staffed parks crews.
2. Rosie Show July 22.
3. Jazz Fest very well attended: 817 paid cars at July 7.

John Hines, Recreation Services Manager and Interim Residential Services Director.

Best staff in several years.

ARPA American Rescue Plan Act disbursement Projects: in the May 18 meeting, Township Board allocated monies for parks from federal \$ 15 M grant. Major projects are:

1. West Willow Parks \$50K for walking path, structural improvements
2. Burns Park: \$250 K for park, walks, and playground
3. Community Center \$737 K for replacing galvanized piping, redoing bathrooms
4. Ford Heritage Park: \$165 K replace rubber playground surface
5. 2 Buses \$225K bid package; one for 14 passengers and handicapped, a second with 15 seats
6. Bathrooms at Ford Heritage and Green Oaks: \$850K new at FHP maybe rebuild at Green Oaks
7. Community Center Park \$354K for lights on fields 3 & 4 (1 & 2 already lighted.)
8. Ford Lake and Lakeside: \$600 k structures improvement/replacement (roofs, maintenance, etc.)

Any money not used will go back into roads. Spicer Group and Stantek Engineering consulted for all projects since all projects will need to go through bid process. Belfour will be separate from ARPA

Hodge: Municipal Services director posted and open till July 14.

B. Commissioner Reports

Commission Hodge: discussed a more proactive approach to funding and initiatives with Director John Hines. Agreed to meet more often to keep abreast of issues.

IX. Unfinished Business

None.

X. New Business

1. Parks Signs Discussion: Looking into replacing all park signs to incorporate new rebranded logos. Include design with fabrication RFP
2. Park Commissioner Work Groups. John Hines and Lori Lutomski, community resource coordinator. Policies and application forms don't match. They are difficult to find online, out of date, and overly complex for simple events like birthday parties. Also need policies about kinds of events that are appropriate for township parks. Need FAQ document, timeline. Should be clear and concise. Proposal for next steps by July 17.

Motion to support made by Kirby

Seconded by Hine

Motion Carried Unanimously

XI. Announcements

None.

XII. Recommendations

Recommends that the board post an RPF for design & fabrication of new parks signs,

XIII. Adjournment

Motion to adjourn: Neel

Seconded: Hine

Meeting Adjourned at 7:44 p.m.

Minutes taken and prepared by Jeff Neel, Secretary

**CHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
PROPOSED MINUTES OF THE AUGUST 7, 2023 REGULAR MEETING**

Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>

I. Call to Order

Commission Hodge called the meeting to order at 6:37 p.m. at the Ypsilanti Township Civic Center.

II. Roll Call

Commissioners Present: Jeff Neel, Tajalli Hodge, Brad Hine, David Streeter, Ed Burnett

Commissioners Not Present: Starr Smith, Darrell Kirby

Staff Present: John Hines

III. Determination of Quorum

Quorum present.

IV. Approval of Agenda

Motion to approve agenda made by Hine

Seconded by Neel

Motion Carried Unanimously

V. Approval of Minutes –Approval of July 10, 2023 Regular Meeting

Motion to approve minutes made by Hine

Seconded by Burnett

Motion Carried Unanimously

VI. Citizens Participation

Justin Hodge, Chair, Washtenaw County Commissioners. State has awarded \$15 M grant for purchasing 26.9 acres in Superior/Was build a community center. Approved purchasing agreement for Cheney Elementary School (Superior and Ypsi Township.) Plan to also provide some community services like health advising.

VII. Reports

A. Staff Reports

John Hines, Recreation Services Manager and Interim Residential Services Director.

1. Emergency tree trimming services contracted due to severe weather. PPM contractors will do work starting 8/7. Ford Lake Park and Green Oaks took major hits.
2. Residential Services Director titled changed to Municipal Services and applications closed July 14.
3. Lakeside Park: damage to shelter. Spicer Group visited site and deemed it unsafe. Now closed until it can be renovated sometime in 2024. 6-foot fence installed to keep people away but park is still open.
4. Stantek and Spicer Group updates. Community Center is focus to get fixed. Will present finding to Township Board meeting in September and then repair contract will go out to bid; repairs will take longer than originally expected.
5. MDNR Clubview plans finally approved; will go to Board for bid. Hope for construction to complete in fall but respondents have been few, prices high.
6. Roof work at Ford Lake Park: hope to be finished in late fall.

7. Loonfeather Park: submitted request for reimbursement; should finish soon.
8. Apple Ridge Park well update. Drilled but not enough flow. Need to re-drill.
9. Little bit short staffed but otherwise park operations are working well.
10. Green Oaks golf course: tremendous improvement in just one year.

Discussion: Streeter suggested Lakeside Park shelter should be fast-tracked and disassembled now. Hines will take to Spicer Engineering for advice.

B. Commissioner Reports

Commission Hodge reported on the Master Plan process. Survey closed Monday – 800+ responses. Two open houses Aug 23 4:30 - 7:30 at the Community Center and Aug 26 10:00 – 4:00 at North Bay Park.

Elected official and Park Board invited to come an hour early

John Donner of Vanzetti Hamilton Bar Association has proposed a parks clean-up project. Plan to meet 1x or 2x/month to clean litter and improve parks' appearance.

Park application process and revision of guidelines still being reviewed.

Sugarbrook Park update: grounds crew accidentally mowed some garden plots.

VIII. Unfinished Business

None.

IX. New Business

None.

X. Announcements

Reminder that Elite Quality Plus' Ypsi Youth Field Day will take place at Ford Lake Park on Saturday Aug. 12th from 11:30 – close.

Open Meeting for Elected Stakeholders to discuss the Parks & Recreation Master Plan scheduled for Aug. 23 at 4:30 at the Community Center.

XI. Recommendations

None.

XII. Adjournment

Motion to adjourn: Streeter

Seconded: Hine

Meeting Adjourned at 7:08 p.m.

Minutes taken and prepared by Jeff Neel, Secretary